



31/10/2023

To,

The Chairman, SIRC  
The Institute of Chartered Accountants of India,  
ICAI, M G Road, Nungambakkam,  
Chennai - 600 032



**VACANCY - ARTICLE ASSISTANTS**

**REQUIREMENTS:**

- Candidates should have **qualified IPCC/Inter either both groups or single group** for Article Assistants.
- Should possess strong interpersonal skills and team working.
- Should possess knowledge of local language.
- Positive attitude and desire to learn and work with targets.
- Knowledge in both MS Office & Tally.
- Constant updation of knowledge and compliance requirements.
- Preference to candidates with multi activity talents.
- Willingness to travel.
- Sense of Responsibility & Sense of Positivity

**STIPEND/SALARY:** According to performance and experience of the candidates.

Exposure in Bank Audits - Statutory and Concurrent, Internal audits, Stock audits, Compliance of Income -Tax, GST, and various other laws, Representation to IT Authorities, drafting, Government Audits and reporting will be provided.

**Interested candidates post your resume and fix appointment for interview:**

**CA. MADAN GOPAL NARAYANAN,**  
Partner,  
**M/s K. GOPAL RAO & CO.,**  
Chartered Accountants  
New No.21, Old No.9/1, First Floor,  
Moosa Street, T. Nagar, CHENNAI - 600 017.  
Ph : 044-45522032/ Mobile No : 9840053053  
Email : [kgrcas@gmail.com](mailto:kgrcas@gmail.com)



**For K. GOPAL RAO & CO.**  
**CHARTERED ACCOUNTANTS**

**PARTNER**

**Branches :**

- ◆ Mumbai
- ◆ Madurai
- ◆ Bengaluru
- ◆ Tiruchirappalli
- ◆ Hyderabad
- ◆ Tiruvallur

**Registered Office :**

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🌐 [www.kgrca.in](http://www.kgrca.in) ✉ [madan@kgrca.in](mailto:madan@kgrca.in)

**Second Office :**

# 2, South Dhandapani Street, Meena Arcade,  
Ground Floor, off: Burkit Road, T. Nagar,  
Chennai - 600 017. ☎ 4212 9770 / 4212 8955  
✉ [kgrcas@gmail.com](mailto:kgrcas@gmail.com), [raju@kgrca.in](mailto:raju@kgrca.in)